



Collaborative Resources Education Services Technology  
(CREST)

Regional Management Team Agenda

December 13, 2017

1-3:00 PM

Olmsted County Community Services

2117 Campus Drive SE, Rochester, MN Rm 161 – main floor

1:00-1:15 Welcome/Introductions

1. Gloria Smith, new AMHI Regional Coordinator from DHS
  - a. Gloria introduced herself and talked about her qualifications.
  - b. Updates: Nothing new, but innovations grant will be due soon. Amanda will be the contact for any questions.

1:15–1:30 Meeting Minutes approval

- a. No changes-approved

1:30-1:45 Budget Update

- i. Coming close to year end – where are we at with spending?
  1. Friday is the last day to get invoices in for processing. Candace has been in contact with finance departments. She did send an updated budget sheet.
  2. Question regarding the two year contract. Can we spend unspent dollars in year two? We are seeking clarification from DHS on our ability to spend our dollars over a two year period.
    - a. This will also be the same with our CSP grants.
    - b. UPDATE: You cannot over spend more than 50% in one year, but you can under spend. You do have two years to spend the dollars allotted.
- ii. Budget modifications – questions on the format?
  1. These are being collected as we speak, please continue to send them to Candace.
- iii. Data Reporting update – how is it going for everyone?
  1. This is the special studies tab in SSIS or the MHIS reporting. No questions on these at this time.

1:45-1:55 Strategic Plan 2017-2019 final review

- a. Revisions are made and we are looking to forward the updates to the directors for their approval.
- b. The plan was distributed to the group and discussion was requested.
- c. There was little discussion, the plan will be sent to the director group.
- d. Jennifer McNertney from DHS offers her assistance as we move forward with our first objective. Jeremy Galley from DHS would also be a resource for us to contact as well moving forward.

1:55-2:05 By-Laws final review

- a. These were updated with notes from our last meeting.
- b. The Bylaws were distributed and our changes were discussed.
- c. It was discussed that the agenda should be developed by the regional coordinator not the chair. This was clarified.
- d. The mental health division is merging with ADAD. They do not know what the division will be called, but once decided we'll need to be changed in the bylaws.

2:05-3:00 Other

iv. Elections for Chair and Vice-Chair

- 1. Peggy was elected chair of CREST
- 2. Jane was elected as vice-chair.
- 3. Brandon will be the secretary
- 4. These will take effect in January.

v. County Updates

- 1. Olmsted is looking to fill a supervisor position and is conducting interviews next week.
- 2. Goodhue back filing some positions and are hiring for the AP positions.
- 3. HVMHC- the prescriber from Winona Health is leaving and moving on to Gundersen Lutheran. HVMHC is in the process of selling properties. There is a transition happening to their new location. The list is short for Hiawatha Bluffs and they are encouraging applicants be put on the list.
- 4. Fillmore County- no updates
- 5. Houston County –no updates
- 6. MN Prairie – Steele County had their community forum. 50 community members were in attendance. They had a peer support panel that went well. Co-occurring disorder symposium is coming up in January 24<sup>th</sup>-26<sup>th</sup>. It is on MNPrairie.org  
Commitment numbers are down currently.
- 7. Wabasha- no updates.
- 8. Winona- Winona does have a new director. Heather Johnson is the new acting director of Winona County.
- 9. Peggy- Wanted to wish everyone a Merry Christmas.

- vi. Regional Coordinator Position update
  - 1. Interviews were last Friday. There was an invite for second round of interviews this upcoming Friday. The directors and Emily were looking for more feedback. A decision will be made after the second round interviews.
- vii. Mobile Crisis Grant update
  - 1. Directors were favorable to support the program, but would like other revenue resources prior. The plan is to continue with the full array of services. The mental health innovation grant is being applied for along with the DHS under-spent dollars from 2017.
  - 2. The program is very busy at this time in all three hubs.
- viii. Crisis Center update
  - 1. This was a proposal from last year.
  - 2. There was a meeting on Dec. 4<sup>th</sup> to see if they want to move forward. MACSSA is supporting the legislation. The group is moving forward with the proposal. There will be workgroups to look at the language contained in the proposal.
  - 3. If you want to be part of the meetings, let Mary O'Neil know.
  - 4. The discussion of the project was in two areas. The first is a crisis center where an individual in crisis could receive assessment and intervention for their crisis. This would be a warm environment and a non-clinical feel. The second area of discussions was one of permanent supportive housing. This would look at the possibility of having a housing unit in each of the three hubs. These are on-going discussions.

*Next meeting scheduled for January 10, 2018*