

DFO COMMUNITY CORRECTIONS JOINT POWERS BOARD

March 8, 2017
DRAFT MINUTES

MEMBERS PRESENT: Matt Flynn, Tim Tjosaas, David Kenworthy, Marc Prestby, Mark Thein, Gary Peterson

MEMBERS NOT PRESENT: Sheila Kiscaden

OTHERS PRESENT: Jim Elmquist, Janet Erickson, Stephanie Reese, Travis Gransee, Jennifer Mann, Amy Thompson, Paul Fleissner, Richard Devlin

- 1. Call to Order:** The meeting was called to order at 12:00 p.m. by Matt Flynn and a quorum was determined to be present.
- 2. Approval of March Agenda:** Motion to accept agenda with additon (*Future Methods of Communication*) by Tim Tjosaas, Marc Prestby seconded. Agenda approved.
- 3. Approval of December 2016 Minutes:** December 2016 minutes were reviewed. Mark Thein motion to approve, Marc Prestby seconded. Minutes approved.
- 4. Election of Chair and Vice-Chair 2017:**
Mark Thein motioned to elect Matt Flynn as 2017 Chair. Tim Tjosaas seconded.
2017 DFO Joint Powers Chairman: Commissioner Matt Flynn

Matt Flynn nominated David Kenworthy and motioned to elect David Kenworthy as 2017 Vice-Chair. Seconded by Mark Thein.

2017 DFO Joint Powers Vice-Chairman: Commissioner David Kenworthy

5. Dodge, Fillmore, Olmsted Task Force Updates:

Dodge Task Force:

*They are implementing the new Interlock Ignition System, which is funded through a state grant. Director Travis Gransee added Olmsted County has found this system to be more effective with high risk individuals than those who show less risk to the public. Therefore, Olmsted County has yet to invest too much money into this service, until the Interlock System's performance is measured. The Courts may begin to order this service with clients who are on probation.

Fillmore Task Force:

* No new updates.

Olmsted Task Force:

* Damascus Way, Next Chapter Ministries, and Family Services of Rochester shared their services in the community and how their programs can help clients integrate back into the community successfully.

6. Future Methods of Communication: Director Travis Gransee reports when sending out the agenda and minutes for the meeting to the Board members, he wants to honor the communication methods of all three counties, keeping in mind some people want communication sent via email and/or U.S. postal mail. Commissioner Matt Flynn would like all correspondence mailed to him via U.S. postal mail. All other Commissioners said they prefer email communication.

7. DFO – Audit and Comprehensive Plan: Director Travis Gransee discussed the executive summary of the audit, noting it went well, and gave kudos to the Finance Department for their hard work in managing the

resources. The audit occurs every December for the prior year. Janet Erickson explained at the end of the fiscal year that any money left over in each county's budget is returned to the county. In 2015, Olmsted County and Dodge County had to pay in.

Director Travis Gransee shared the Comprehensive Plan. This document is completed every two years and provided to the Department of Corrections. The plan highlights the work that is completed in Community Corrections. In addition, an interim plan is completed on the alternate years.

Also noted was the Joint Powers Agreement, which was put into place four years ago. The current agreement is in effect for three years, 2015-2017. Director Travis Gransee would like to start the planning process now for making any changes to the 2018 agreement. There are no intentions of adding more by-laws to the agreement. It was suggested reviewing the document, make any revisions, and have the final document completed by September 2017 for everyone to take to their County Boards.

8. Next Meeting: June 14, 2017 – Time: 12:00 – 1:30 p.m.

Adjournment of Meeting: Mark Thein moved to adjourn the meeting. Gary Peterson seconded the motion. Motion carried. Meeting adjourned at 12:35 p.m.

Submitted by,
Jennifer Mann