

DFO COMMUNITY CORRECTIONS ADVISORY BOARD

MINUTES

November 20, 2013

MEMBERS PRESENT: Craig Anderson; Amy Thompson; David Erickson; Michael Spindler-Krage; Duane Bakke; Christine Beech; Stephanie Morris; Janet Kruger; Rose Pappas; Judge Christina Stevens; Glenda Johnson

MEMBERS ABSENT: Dianne Patten; Mark Ostrem; Matt Flynn; Cresta Valentine; Cindy Cox; Dave Mueller; Shelley McBride

OTHERS PRESENT: Pat Jacobson; Jeanne Ronayne; Curt Petzel; Travis Gransee; Holly Busby; Alex Bunger, Roger Hanson, Robyn Wood, Sherry Bush, Jason Peck, Mike Ranfranz, Sheriff Jim Jensen, Bob Morris, Ken Schuck, Kasson Chief of Police; Paul Fleissner; Steven Gray; Jim Elmquist

- 1. Welcome and Introductions:** Rose Pappas called the meeting to order. Introductions were made.
- 2. Approval November Agenda:** David Erickson made a motion to approve the agenda and Christine Beech seconded. Motion carried.
- 3. Approval of October Minutes:** David Erickson made a motion to approve the minutes and Christine Beech seconded. Motion carried.
- 4. DFO Advisory Board: Looking Ahead 2014:** This agenda item will be moved to the January Agenda. Copies of current DFO Advisory By-Laws handed out to board members. Discussion will include the chair position; membership and reviewing the by-laws.
- 5. Task Force Updates:**

Dodge County Task Force: Roger Hanson, Probation Officer in the Dodge office gave the update on the Dodge County Task Force meeting. Task Force met this past Monday. The Task Force received a Drug Court and Evidence Based Practice update.

Fillmore County Task Force: No Meeting held for the Fillmore County Task Force.
- 6. DFO Updates:** Jeanne Ronayne, Program Manager gave the following updates: A Staff Appreciation Breakfast was held to appreciate the DFO Staff. Respectful workplace posters were signed by all staff and will be hung in all office locations. Change Management training was held for managers and will be scheduled for all staff to attend. Community Work Service (CWS) crew leader position held by Mark Allen will be moving over to the ADC. This will be seamless for staff and clients. MACCAC's main legislative focus is to have one funding stream; delivery systems will not be affected by this proposal. Curt Petzel, Program manager gave the following updates: The MCA conference was hosted in Rochester, three DFO Staff presented at the conference. The Restitution Fund will be opened up to Juveniles. This fund will allow Juveniles to work community service hours and get paid through the Restitution fund with all money earned going to their crime victims. There are two staff vacancies, one from the ISR Team and the other is on the Adult Supervision Team. DFO is hosting Motivational Interviewing 1 training on December 16 and 17th. This training is opened to others in the region. DFO Budget update, 2013 revenues are expected to be \$48,000 greater than budgeted. This variance is due primarily to improved offender fee collections. 2013 expenditures are expected to be \$44,000 less than budgeted mostly due to estimated savings associated with resignations and temporary

vacancies. With these positive results for both revenues and expenditures, DFO is estimated to be \$92,000 favorable for 2013.

Travis Gransee, Program Manager updated the board that the Juvenile Detention Center renovation has been complete. Brianna Harmening is going to be scheduling an open house.

Paul Fleissner, Director of Community Services introduced the new Human Services Navigation app called OC Find It! Paul handed out cards on how to download the free app.

7. DFO and Law Enforcement Collaboration:

DFO Staff: Alex Bunger, Holly Busby, Travis Gransee, Roger Hanson, Amy Thompson, Robyn Wood
Law Enforcement: Craig Anderson, Sherry Bush, Jason Peck, Mike Ranfranz, Sheriff Jim Jensen, Bob Morris and Ken Schuck, Kasson Chief of Police.

Holly Busby, Program Manager gave an introduction to the presentation and welcomed the presenter's. Holly handed out the Confidential Informant Protocol that is used by the Rochester Police Department and DFO Community Corrections.

The purpose of this presentation was for DFO and Law Enforcement Staff to talk about their challenges and relationships in working together. Having those that do the work and talk about personal experiences made for a very powerful presentation. Presentations by law enforcement and DFO staff included: working with youth as a school liaison officer and probation officer, ISR agent working with Law Enforcement on the community notification of level three sex offender process, Child Advocacy Center law enforcement interviewing child abuse victims and Victim Service advocates providing families with what they need during the time of crisis and after the interview. DFO staff working with law enforcement staff to do computer/ cell phone searches (digital trails).

Mutual respect for each other's position and how they work together to assist clients, families and the community were common themes during the presentations.

Questions and comments were made by Advisory Board members.

8. Next meeting January 15th, 2014 – No Meeting in December. Happy Holidays

9. Michael Spindler-Krage and Christine Beech were recognized for their years of service as citizen members on the DFO Advisory Board. Certificates of Appreciation were presented to both.

Adjourn: Michael Spindler-Krage moved to adjourn the meeting and Christine Beech seconded the motion. Motion carried.

Submitted by,
Pat Jacobson