

Industrial Solid Waste Fact Sheet

Confidential Documents- Category 18

Definition

Some businesses, such as hospitals and clinics, generate confidential documents that require proof of destruction. In such cases, Olmsted County can provide waste generators with a manifest, in the form of a Non-Hazardous Industrial Solid Waste Tracking Form, that authenticates that an Olmsted County solid waste management facility received the confidential documents for disposal.

Special Disposal Conditions

It is Olmsted County's policy to first refer generators of confidential paper documents to a private document destruction company. If the confidential documents do not consist of paper, or if there are circumstances that warrant or require witnessed disposal, then the confidential documents will be directed to the Olmsted Waste-to-Energy Facility (OWEF).

Generator Requirements

A current, approved Industrial Solid Waste Evaluation form must be on file with the Olmsted County Environmental Resources Department

Procedures

Typical Delivery types

boxes

drums

bags

Background

Some businesses, such as hospitals and clinics, generate confidential documents that require proof of destruction. In such cases, Olmsted County can provide waste generators with a manifest, in the form of a Non-Hazardous Industrial Solid Waste Tracking Form, that authenticates that an Olmsted County solid waste management facility received the confidential documents for disposal.

Disposal

It is Olmsted County's policy to first refer generators of confidential paper documents to a private document destruction company. If the confidential documents do not consist of paper, or if there are circumstances that warrant or require witnessed disposal, then the confidential documents will be directed to the Olmsted Waste-to-Energy Facility (OWEF).

Testing Requirements

In almost all most cases, analytical testing is not required; however, to ensure 1) the waste material is not a regulated hazardous waste and 2) the waste material is acceptable for disposal at an Olmsted County solid waste management facility, additional analytical tests may, under certain circumstances, be required.

Documentation

A current, approved Industrial Solid Waste Evaluation Form must be on file with the Olmsted County Environmental Resources Department. The waste hauler must present a current, approved Non-Hazardous Industrial Solid Waste Tracking Form at the time of delivery.

Special Generator Requirements

If necessary, special generator requirements will be determined on a case-by-case basis.