

## Instructions

1. Complete this form and assemble required documents.
2. Email completed form and required submittals to [grahampark@co.olmsted.mn.us](mailto:grahampark@co.olmsted.mn.us) with the Subject Line: Graham Park Food Truck Application
3. This application is subject to change. Submit using the most current application form available for download at [www.grahampark.org](http://www.grahampark.org)
4. Once you are approved you will need to submit payment of \$150 per week plus tax per site by credit card to: 507-328-7180

## Definitions

1. **Food Truck** – A “food truck” or “food truck vendor” mean a “mobile food unit” as defined in Minnesota Statutes 2019, section 157.15, subdivision 9.
2. **Designated Area** – “Designated food truck area Locations” section of this application.  
We may close with little or no notice.

## Required Documents Checklist

**Applicant must submit all of the following items by email to:** [grahampark@co.olmsted.mn.us](mailto:grahampark@co.olmsted.mn.us)

1. Application to Operate a Food Truck form (this form completed, signed and dated).
2. Copy of a current valid license to operate as a food truck. The license issued by Olmsted County Public Health <https://www.co.olmsted.mn.us/OCPHS/programs/businesses/Pages/Licensing.aspx>
3. Business incorporated in Olmsted County
4. Certificate of Insurance which must state: “Olmsted County is included as an additional insured.” The certificate should list Olmsted County Graham Park, as the Certificate Holder.
5. Photograph of the food truck you are requesting to locate at the food truck area.

## Designated Rest Area Locations

The following is the list of designated areas and their locations. Keep in mind that some areas may close suddenly with little or no notice, in which case Olmsted County will immediately terminate the approved Applications for that Graham Park.

Select Rest Area for which you are applying from the list below (you may only select one):

- **Site 1**
- **Site 2**
- **Site 3**

## Date Requested (one week minimum)

Olmsted County will only approve applications for a one week (Sunday through Saturday) duration. The Applicant must commit to operating at the selected site for at least 4 days of the week for which they are requesting. Also each approved applicant may only be set up for 21 days and after 21 days the applied request for renewal will be reviewed by Olmsted County Public Health

Week Requested:

During the above week, check the days of the week the Applicant will be present at the Graham Park. Check all that apply. A minimum of 4 days is required.

- Sunday • Monday • Tuesday • Wednesday • Thursday • Friday • Saturday

## Time Period

Check the time slots you are requesting. Applicants may select more than one time period but must commit to being onsite for the duration of the time period(s) selected.

- 11am – 5pm

- 3pm-6pm
- 4pm-8pm

## Applicant Information

Business Name:

Street:

City, State Zip:

Phone Number:

Email:

## Food Truck Name

Name on Food Truck:

Vehicle License Number:

IMPORTANT NOTES:

1. Olmsted County will review and approve Applications on a first-come, first-served basis.

### Applicant agrees to operate its food truck in compliance with the following requirements:

- Applicant will use a cashless payment system or a system that allows for the safe handling/exchange of money (this requirement does not apply if the food is provided free of charge).
- Applicant will post its food license and Olmsted County-issued permit on its food truck in a place visible to the public.
- Applicant will comply with any and all applicable food code standards and regulations.
- Applicant will use cones, tape, signage or other means to direct customers to stand/wait in areas that meet social distancing requirements.
- Applicant will operate in a manner that complies with applicable requirements of the Americans with Disabilities Act (ADA), such as locating the food truck where the ordering window can be reached by an accessible route from parking areas.
- Applicant will comply with all applicable state laws or rules and additional requirements deemed necessary by Olmsted County, the Minnesota Department of Health or the Governor's Office or other governing authorities to help protect health and safety.
- Applicant will operate their food truck at the specific onsite location in Graham Park as directed by Olmsted County.
- Applicant will not operate their food truck in the area at times outside of the dates and times specified on the approved application.
- Applicant will operate and dispense food for the full time period approved by Olmsted County, minus the time needed to set up and close down.
- Applicant will maintain a clean and sanitary worksite and provide trash and/or recycling receptacles for garbage generated by food truck operations and customer disposal. Applicant will pick up litter deposited by customers elsewhere on the Graham Park grounds.
- Applicant will leave their site at Graham Park in its original condition.
- Applicant will not dispose of any grease or other by-products of their operation onto the grounds, pavements, storm drainage system nor into any facilities within Graham Park.
- Applicant will not offer self-service condiments.
- Applicant will dispense all food to the customer in a packaged to-go manner for pickup only.
- Applicant will operate in such a manner that is fully self-contained, with no cooking or other activity outside the food truck.

- Applicant will not place signs or advertise in Graham Park or on the highway right-of-way other than the signage on the food truck.
- Applicant will conduct its activities in a safe and professional manner and will refrain from aggressive or intimidating behavior, or any interference with the freedom of movement of Graham Park patrons or vehicular traffic, or any interference with the duties of onsite workers.
- Applicant will prominently post the attached “Disclaimer” notice.
- Applicant will operate the food truck by a responsible adult 21 years of age or older and if any children accompany the food truck operator, they must be accompanied by adults and supervised at all times.
- Applicant will not use sound or voice amplification equipment.
- Applicant will adhere to the guidance put forth by the Centers for Disease Control and Prevention and MDH pertaining to safety measures intended to help prevent the spread of COVID-19.
- Applicant shall comply with any and all laws, statutes, regulations, ordinances, orders, covenants and restrictions, including all food code requirements in Minnesota Rules, Chapter 4626.
- Applicant will follow the guidance put forth by the U.S. Food and Drug Administration establishing best practices for food safety during the COVID-19 pandemic, available at: <https://www.fda.gov/food/foodsafety-during-emergencies/best-practices-retail-food-stores-restaurants-and-food-pick-up-delivery-services-during-covid-19>.
- Applicant will not park the food truck or begin operation in the designated food truck area until Olmsted County has approved and signed the Application.

## Other Conditions

Olmsted County may suspend permits without incurring liability, with or without cause. Olmsted County retains full authority to modify or revoke approved Applications and Permits without prior notice as it deems necessary or if the Applicant fails to comply with all conditions of this permit, or for any public purpose, without liability to Olmsted County. Permits will automatically terminate upon expiration of the date(s) and time(s) in the permit or upon verbal or written notice of revocation. Permits are not assignable or transferable, either in whole or in part.

## Indemnification and Hold Harmless Agreement

The Applicant agrees to defend, indemnify, protect and hold Olmsted County, and their officers, representatives, agents, and employees harmless from and against all claims asserted or liability established for damages or injuries to any person or property, including the Applicant's own employees, agents or officers which arise from, or are connected with, or are caused or claimed to be caused by, any actions of the Applicant or attributable to the Applicant. Further, the Applicant agrees to hold harmless Olmsted County and their officers, representatives, agents, and employees for any loss or damage arising out of the use, or the discontinuance of any use; that the Applicant understands and agrees that the use of the space is to be temporary, on a day-to-day basis; that the Applicant shall not acquire any right, title, or interest in such space; that the Applicant may be required by Olmsted County at any time to vacate all or any part of the space the Applicant has been given permission to use; that upon demand to vacate such space, the Applicant will promptly remove the food truck and any personal property placed thereon by such Applicant, or reimburse Olmsted County for the cost of moving such food truck and property; and that the Applicant shall have no recourse against either the Olmsted County or its officers, representatives, agents or employees, either for any loss or damage occasioned by the Applicant being required to vacate all or part of the space which the Applicant has been granted permission to use.

The Applicant certifies that the Applicant has read, understood and will adhere to the requirements of this application should the application be approved by Olmsted County. **Upon approval of this Application to Operate a Food Truck by Olmsted County, the Application becomes the Permit to operate a food truck in the designated area at Graham Park and the Applicant agrees to be bound by and strictly comply with all of the terms, conditions, requirements and obligations contained herein.**

**Print Name and Title:**

**Signature:**

**Date:**

## **Authorization to Operate Food Truck at Olmsted County Graham Park**

In consideration of the Applicant's agreement to strictly comply in all respects with applicable laws and with the requirements, terms and conditions of this Application to Operate a Food Truck, permission is hereby granted to operate the food truck specified in this Application at the location and time(s) specified in this Application.

### **Authorized Olmsted County Signature:**

Director of Facilities and Building Operations:

Signature/Date

## **Disclaimer:**

Any opinions, advice, statements, services, offers, or other information or content expressed or made by representatives of this Food Truck, do not reflect those of Olmsted County. The presence of this Food Truck at this Graham Park does not constitute or imply its endorsement, recommendation, or favoring by Olmsted County

Sites will be 30'L X 15'D and will be space 40' apart and customers will be direct to enter at 14<sup>th</sup> and Broadway and Park in Lot A or for curb side pickup they can park along the north side of 14<sup>th</sup> and enter the site from the west entrance. Vendor signage will need installed and paid for by Vendors

