



MANUFACTURED HOME IN PARK Permit Application

Office Use Only
APPLICATION NO.: _____

Related Records: _____

MANDATORY SUBMITTAL INFORMATION: (2015 MN Code Administration Construction Documents 1300.0130)

1. **2 Copies of site plan** - including distance from other structures, property lines, public streets, easements, septic tanks, drainfields and all wells
2. **2 Sets of drawings with specifications including foundation plans** - per type of structure

Date: _____ Manufactured Home Park: _____

Site Address: _____

Number	Street Name	City/St./Zip	Lot No.
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Township/Section	Subdivision or Metes & Bounds Description	Block	Lot	Plat	Parcel

Applicant is: Owner Contractor/Installer Other (describe)

Owner	Name _____ Phone (____) _____ <small style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> Last First MI Work / Residence </small> Address _____ City _____ State _____ Zip Code _____ E-mail _____
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Contractor / Installer / Other	Company _____ Phone (____) _____ <small style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> Last First MI Work / Cellular </small> Name _____ County Contr. No. _____ Address _____ Installer Contr. No. _____ City _____ State _____ Zip Code _____ E-mail _____
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New Home Installation

Manufacturer: _____ Mfr. Date: _____

Model: _____ Serial No.: _____ Pier Set

Size: _____ No. Bedrooms: _____ Block Set

The manufactured home shall be installed by an installer licensed by the State of Minnesota. The installation shall be in accordance with Minnesota Rules (M.R.) Chapter 1350 and the manufacturer's instructions. **Additional permits are required for garages, decks, and electrical connections*. Exception: Decks and platforms not more than 30 inches (762 mm) above adjacent grade and not attached to a structure with frost footings.**

***Electrical permits are issued by the State of Minnesota.**

I hereby apply for a manufactured home park permit, and I acknowledge that the information above is complete and accurate. The work will be in conformance with applicable laws of the State of Minnesota. I understand this is not a permit but only an application for a permit and **work is not to start without a permit**. I acknowledge that the work will be in accordance with all permit conditions and approved plans (in the case of work which requires a review and approval of plans).

I hereby certify that I am properly registered and/or licensed as required by the State of Minnesota and/or the County of Olmsted. Anyone not so licensed may do work on premises or that part of premises (not containing more than two units) owned and actually occupied by the worker as a residence.

Applicant's Signature: _____ **Date** ____/____/____

DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY

MANUFACTURED HOME PARK REVIEW (For Parks Only)

Lot No.: _____

Comments: _____

Approved by: _____ Date: _____
(Owner or Manager)

OLMSTED COUNTY PUBLIC HEALTH SERVICES REVIEW (For Parks Only)

(Include a site plan showing the proposed structure, with distances to buildings, lot lines and roadways.)

Comments: _____

Reviewed for consistency with Minnesota Law M.S.327:

By: _____ Date: _____

**ZONING
REVIEW**

Site Plan Surveyor's Certificate

Zoning District: _____ Flood District: _____

Flood Protection Required: _____ Flood Protection Elevation: _____

Comments: _____

Zoning Administrator: _____ Date: ____ / ____ / ____

**BUILDING
REVIEW**

Comments: _____

Building Inspector: _____ Date: ____ / ____ / ____

APPLICATION APPROVED BY: _____ Date: ____ / ____ / ____

BUILDING OFFICIAL