

Olmsted Soil and Water Conservation District  
January 25, 2018  
Olmsted County Campus  
2122 Campus Drive SE, Conference Room A  
Rochester, MN 55904

<b>Facilitator:</b>	Paul Uecker
<b>Note Taker:</b>	Wendy Herber, Andy Hart
<b>Board Present:</b>	Claron Krogness, Steve Connelly, John Keefe, Paul Uecker, Andy Hart
<b>Staff Present:</b>	Skip Langer, Mike Sheehan
<b>Guest Present:</b>	Mike Muzzy-NRCS

**Minutes Topics**

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. PUBLIC COMMENT
- IV. ADOPT AGENDA
- V. GUEST SPEAKERS
  - A. NRCS – Mike Muzzy
  
- VI. NEW BUSINESS
  - A. Election of Officers
    - a. Chair
    - b. Vice-Chair
    - c. Secretary
    - d. Treasurer
  - B. Committee Representative
    - a. Hiawatha Valley Resource Conservation & Development
    - b. Whitewater Joint Powers Board
    - c. SE SWCD Technical Support Joint Powers Board
    - d. Zumbro Watershed Partnership (ZWP)
    - e. South Zumbro JPB
    - f. Environmental Commission
    - g. Root River One Watershed One Plan Committee
  
- VII. CONSENT AGENDA
  - A. Minutes of December 28, 2017
  - B. Treasurer’s Report
  - C. Accounts Payable       \$172.67
  - D. Journal Vouchers       \$26,824.00
  - E. Supervisor Compensation
  - F. State Cost Share

**ACTION**

**VIII. DISTRICT REPORT**

- A. State Cost Share (Items not included in Consent Agenda) **ACTION**  
2018 State Cost Share Policy: **ACTION**
- B. 2018 Dues:
  - National Assn. of Conservation Districts \$100.00
  - MN Assn. Soil & Water Conservation Districts \$4690.98
  - SE MN Assn. SWCD \$500.00
  - MACDE (\$20 per Staff) \$100.00
  - SE SWCD Technical Support JPB \$1000.00
  - Envirothon \$175.00
  - Hiawatha RC&D \$300.00
- C. 2018 Budget **ACTION**
- D. 2018 Operational Plan **ACTION**
- E. LEGO Topographic Model-Whitewater **ACTION**
- F. 2018 SWCD Fee Schedule **ACTION**
- G. SEMN Water Resources Board-MAWQCP TA and Promotion Funds **ACTION**
- H. Miscellaneous
  - a. South Branch Cascade Creek Project
  - b. MASWCD Resolution results
  - c. 2017 Audit
  - d. 2018 MASWCD Legislative Briefing & Day at the Capitol March 12-13, 2018
  - e. 2018 IRS standard mileage rate 54.5 cents per mile of business travel
  - f. 2018 SWCD Supervisor Elections
    - o Claron Krogness, Paul Uecker, John Keefe

**IX. COMMITTEE'S REPORT and/or SUPERVISOR REPORT**

- A. Hiawatha Resource Conservation & Development (RC&D) Report
- B. Whitewater Joint Powers Board Report (WWJPB)
- C. Zumbro Watershed Partnership (ZWP)
- D. Environmental Commission (EC)
- E. Root River One Watershed One Plan Policy Committee
- F. SE Technical Support JPB
- G. Miscellaneous

**X. SET NEXT MEETING DATE**

February 22, 2018 8:00 AM  
Olmsted County Campus  
2122 Campus Drive SE, Conference Room A  
Rochester, MN 55904

**XI. ADJOURN**

**I. Call to Order:** Claron called the meeting to order at 8:05 AM.

**II. Introduction of Guests:**

**III. Public Comment:** None

**IV. ADOPT AGENDA**

	<b>Adopt Agenda</b>	Claron Krogness
<b>Conclusions:</b>	Paul moved to approve the agenda with the addition of: Approval financial report-\$400,000 closing out of grant C15-2077 the South Branch Cascade Creek Stream Channel Restoration Project.  Andy seconded.	
<b>Action Items:</b>	Motion carries.	
<b>Discussion:</b>		
<b>Ayes: 5</b>	<b>Nays: 0</b>	<b>Abstain: 0</b>

**V. GUEST SPEAKER:**

**A. Mike Muzzy – NRCS**

- **EQIP** – Working on processing 2018 applications to be shovel ready by February 2<sup>nd</sup> deadline for regular EQIP. Also, accepting applications for RCPP EQIP MN Ag. WQCP and SE feedlot programs through March 2<sup>nd</sup>.
- **CStP** – The 2018 sign up period started January 18<sup>th</sup> and runs through March 2<sup>nd</sup>.
- Review of Mutual Agreement and Cooperative Working Agreement
- Review Civil Rights Responsibilities for Partners Checklist.
- **NRCS Staffing Changes**
  - Mark Dose from Moorhead will be Acting Area Engineer February 5<sup>th</sup>.
  - Administrative help in field offices has been contracted with Ultima. So far 33 have been hired across the state, advertisements are out for Rochester FO, Rochester AO and Dodge Center FO. There are also opportunities through Agriculture Conservation Experienced Services (NRCS-ACES). Program for individuals 55 and older.
  - Curt Elke from Idaho is Acting State Con.

**VI. NEW BUSINESS**

<b>A.</b>	<b>Election of Officers</b>	Claron Krogness
<b>Conclusions:</b>	Claron moved to elect officers as follows:  Paul Uecker, Chair Steve Connelly, Vice Chair Andy Hart, Secretary Andy Hart, Treasurer  Steve second.	
<b>Action Items:</b>	Motion carries.	
<b>Discussion:</b>		
<b>Ayes: 5</b>	<b>Nays: 0</b>	<b>Abstain: 0</b>
<b>B.</b>	<b>Committee Representatives</b>	Paul Uecker
<b>Conclusions:</b>	Paul moved to adopt committee representatives as follows:  Hiawatha Resource Conservation & Development, Claron Krogness Whitewater Joint Powers Board, Claron Krogness SE SWCD Technical Support Joint Powers Board, Paul Uecker Zumbro Watershed Partnership (ZWP), Steve Connelly South Zumbro JPB, Paul Uecker Environmental Commission, Steve Connelly Root River One Watershed One Plan Policy Committee, Steve Connelly  Andy seconded.	
<b>Action Items:</b>	Motion carries.	
<b>Discussion:</b>		
<b>Ayes: 5</b>	<b>Nays: 0</b>	<b>Abstain: 0</b>

**VII. CONSENT AGENDA**

<b>A.</b>	<b>Consent Agenda</b>							Paul Uecker
<b>Conclusions:</b>	Claron moved to approve consent agenda as follows: <ul style="list-style-type: none"> <li>a. Approve the Minutes of December 28, 2017</li> <li>b. Approve the Treasurer’s Report as presented.</li> <li>c. Approve Accounts Payable for December of \$22,032.87.</li> <li>d. Approval Journal vouchers for December of -\$10,706.87</li> <li>e. Approve Supervisor Compensation for December 2017                         <ul style="list-style-type: none"> <li>o Andy Hart \$28.88 Mileage</li> <li>o John Keefe \$32.10 Mileage</li> </ul> </li> <li>f. Approve State Cost Share:</li> </ul>							
	CONTRACT NUMBER	AMENDMENT	NAME	CONSERVATION PRACTICE CATEGORY	TOTAL PROJECT COST	CONTRACT PAYMENT REQUEST	FISCAL YEAR	AMOUNT
	CC17-03		Lutzi, Rick	Cover Crop	\$ 900.00	\$ 900.00	2018	\$ 900.00
	Steve second.							
<b>Action Items:</b>	Motion carries.							
<b>Discussion:</b>								
<b>Ayes: 5</b>	<b>Nays: 0</b>							<b>Abstain: 0</b>

**VIII. DISTRICT REPORT**

<b>A.</b>	<b>2018 State Cost Share Policy</b>		Paul Uecker
<b>Conclusions:</b>	Andy moved		
	Claron second.		
<b>Action Items:</b>	Motion carries.		
<b>Discussion:</b>			
<b>Ayes: 5</b>	<b>Nays: 0</b>		<b>Abstain: 0</b>

**B. 2018 Dues**

National Assn Soil & Water Conservation Districts	\$100.00
MN Assn. Soil & Water Conservation Districts	\$4,690.98
SE MN Assn. SWCD	\$500.00
MACDE (\$20 per Staff)	\$100.00
SE SWCD Technical Support JPB	\$1,000.00
Envirothon	\$175.00
Hiawatha RC&D (Paid by Olmsted County)	\$300.00

<b>C.</b>	<b>2018 Budget</b>	Paul Uecker
<b>Conclusions:</b>	Claron moved  Andy second.	
<b>Action Items:</b>	Motion carries.	
<b>Discussion:</b>		
<b>Ayes: 5</b>	<b>Nays: 0</b>	<b>Abstain: 0</b>

<b>D.</b>	<b>2018 Operational Plan</b>	Paul Uecker
<b>Conclusions:</b>	Steve moved  Claron second.	
<b>Action Items:</b>	Motion carries.	
<b>Discussion:</b>		
<b>Ayes: 5</b>	<b>Nays: 0</b>	<b>Abstain: 0</b>

<b>E.</b>	<b>LEGO Topographic Model-Whitewater</b>	Paul Uecker
<b>Conclusions:</b>	Tabled Item	
<b>Action Items:</b>		
<b>Discussion:</b>		
<b>Ayes:</b>	<b>Nays:</b>	<b>Abstain:</b>

<b>F.</b>	<b>2018 SWCD Fee Schedule</b>	Paul Uecker
<b>Conclusions:</b>	Andy moved  John second.	
<b>Action Items:</b>	Motion carries.	
<b>Discussion:</b>		
<b>Ayes: 5</b>	<b>Nays: 0</b>	<b>Abstain: 0</b>

<b>G.</b>	<b>SEMN Water Resources Board-MAWQCP TA &amp; Promotional Funds</b>	Paul Uecker
<b>Conclusions:</b>	Steve moved  Claron second.	
<b>Action Items:</b>	Motion carries.	
<b>Discussion:</b>		
<b>Ayes: 5</b>	<b>Nays: 0</b>	<b>Abstain: 0</b>

<b>H.</b>	<b>Financial Report SBCC</b>	Paul Uecker
<b>Conclusions:</b>	Steve moved  Andy second.	
<b>Action Items:</b>	Motion carries.	
<b>Discussion:</b>		
<b>Ayes: 5</b>	<b>Nays: 0</b>	<b>Abstain: 0</b>

H. Miscellaneous

- South Branch Cascade Creek Project
- MASWCD Resolution Results
- 2017 Audit
- 2018 MASWCD Legislative Briefing & Day at the Capitol March 12-13, 2018
- 2018 IRS standard mileage rate 54.5 cents per mile of business travel
- 2018 SWCD Supervisor Elections
  - Claron Krogness, Paul Uecker, John Keefe



**IX. COMMITTEE'S REPORT and/or SUPERVISOR REPORT**

- A. Hiawatha Resource Conservation & Development (RD&D)
  - Nothing to Report
- B. Whitewater Joint Powers Board Report (WWJPB)
  - Nothing to Report
- C. Zumbro Watershed Partnership (ZWP)
  - Nothing to Report
- D. Environmental Commission (EC)
  - Nothing to Report
- E. Root River One Watershed One Plan
  - Meeting January 29, 2018 at 9am in Preston
- F. Miscellaneous

**X. Next Meeting Date:** February 22, 2018 at 2122 Campus Drive SE, Conf. Room A, Rochester, MN

**XI. Adjourn:** Claron moved to adjourn at 8:58am; John seconds.

Respectfully Submitted,

Paul Uecker-Chair